

JUSTICE OF THE PEACE COURTS OF LLANO COUNTY – www.co.llano.tx.us

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The following information is given to you to assist you in making disposition of the charge(s) filed against you. **PLEASE READ** this form in its entirety (FRONT AND BACK) **BEFORE** contacting the Court. Be advised that at **NO** time can the Judge discuss the merits of this matter with you **NOR** can the Judge or Clerk of the Court give you legal advice. The Clerk of the Court may only advise you the amount of your fine(s) or give you further instructions on how to handle the disposition of your ticket. **Please** see below instructions for the disposal of your traffic citation(s) and DISMISSAL information to determine if you are eligible for dismissal of your violation with timely correction or other methods.

The date and time in which you **MUST** contact the Court appears at the bottom of your Citation. You **MUST** contact the Court **ON** or **BEFORE** this date either by phone or by mail; please be advised that if contacting the court by phone you **MUST** follow up with a written plea. **PERSONS** under 17 years of age and OFFENSES concerning MINORS **MUST** have a parent or legal guardian contact the Court **ON** or **BEFORE** the appearance date to schedule an appointment to see the Judge. If you **FAIL** to contact the Court **ON** or **BEFORE** the appearance date shown on your citation, an additional charge for Failure to Appear or Violate Promise to Appear may be filed against you by the Clerk of the Court and warrants will be issued on all charges with additional warrant and collection fees being added to **EACH** of your fine amounts. **ALSO**, failure to contact the court and/or fail to make payment or payment arrangements of your fine(s) on or before your appearance date may result in you being denied the renewal of your driver's license privilege to obtain one and an additional \$10.00 OMNI Reimbursement Fee will be assessed for each offense.

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PLEA FORM

ENTERING A PLEA: All pleas **MUST** be in writing; Payments made to the Court without a written plea will constitute the Court entering a plea of No Contest on your behalf.

NAME: _____ **PHONE#:** _____ **CITATION #:** _____

ADDRESS: _____ **VIOLATION:** _____

CHECK ONE: ALL PAYMENTS MUST BE MADE BY MONEY ORDER, CASHIER'S CHECK OR CREDIT CARD – NO PERSONAL CHECKS ACCEPTED

____ I hereby enter a plea of **NOT GUILTY** and respectfully request a trial by: ____ Judge ____ Jury
(You will be notified by mail of your court date so any address changes **MUST** be reported to the court IMMEDIATELY)

____ I hereby enter a plea of **GUILTY** and waive appearance for trial AND enclose payment of my fine(s) in the amount of \$_____.

____ I hereby enter a plea of **NOLO CONTENDRE** (NO CONTEST) and waive appearance for trial and enclose payment of my fine(s) in the amount of \$_____.

REQUEST FOR MONTHLY PAYMENTS:

____ I hereby enter a plea of **NOLO CONTENDRE** (NO CONTEST) and waive appearance for trial; and hereby request to pay my fine and court costs out in installments of \$_____ (NO LESS THAN \$50.00/MONTHLY) to be paid on the ____ day of each month. I understand that upon the 31st day after the signing of the judgement assessing the fine and court costs an additional **TIME PAYMENT Reimbursement FEE of \$15.00** will be assessed.

DISMISSAL OF CERTAIN VIOLATIONS: The following offenses may be eligible for dismissal with an administrative fee of \$10.00 or \$20.00. **NOTE** that all offenses may **ONLY** be dismissed if violation is **CORRECTED** no later than the **20th** business day after the offense date and you provide the court with proper proof of correction.

Violations with a \$10.00 Administrative Fee: Operating a motor vehicle without a license plate or registration insignia; Wrong, fictitious, altered or obscured License Plate; Failing to carry a Valid Driver's License and Exhibit it on Demand; Operating a vehicle without proper DL endorsement; and Operation of motor vehicle that is Unsafe or not in Compliance with Vehicle Standards and Requirements; Equipment Violations (EXCEPT for violations on a Commercial Vehicle).

Violation with a \$20.00 Administrative Fee: Expired Driver's License; Expired Motor Vehicle Registration (Note: Penalty fee must be paid at the time of Registration Renewal);

____ I hereby enter a plea of **NOLO CONTENDRE** (NO CONTEST) and am enclosing documents required for the dismissal of my violation along with Payment of the \$_____ administrative fee.

NO PROOF OF LIABILITY INSURANCE/FINANCIAL RESPONSIBILITY VIOLATION: (NO ADMINISTRATIVE FEE)

____ I hereby enter a plea of **NOLO CONTENDRE** (NO CONTEST) and am enclosing proper proof of Liability Insurance for the dismissal of this charge.

ALTERNATIVES TO PAYMENT OF FINE AND COSTS: A defendant who is convicted of a criminal offense punishable by fine only is entitled to alternative methods of satisfying the judgement against them if they are unable to pay the fine or costs, in whole or in part. PLEASE contact the court for the alternative methods and qualifying requirements.

DATE: _____ **SIGNATURE:** _____

SEE REVERSE SIDE FOR INSTRUCTIONS OF DISMISSAL OF MOVING VIOLATIONS BY COMPLETION OF A DRIVERS SAFETY COURSE

DISMISSAL BY COMPLETION OF DRIVERS SAFETY COURSE OR MOTC

At the Judge's OPTION you may request to take a Drivers Safety Course (DSC) or MOTC to dismiss a MOVING violation. Your written request along with required documents and payment of the administrative fee **MUST** be received by the Court **ON or BEFORE** your appearance date shown on your citation, if it is not, your request may be **DENIED**.

The following are requirements that **MUST** be met to be eligible for DSC:

- 1.) You have a Valid Texas Driver's License; see exceptions
 - a). CDL license holders are NOT eligible under any circumstances for DSC
 - b). Active military OR their dependents with Out of State driver's license are eligible with proof of active military I.D.
- 2.) You have Valid and Proper proof of liability insurance coverage or proof of financial responsibility
- 3.) You have not taken a DSC course within the last 12 months or are not currently in the process of taking a DSC course for the dismissal of another citation
- 4.) You were not cited for **25mph or more** over the speed limit or **95mph or higher**

PLEASE REMEMBER THAT YOU'RE REQUEST ALONG WITH THE FOLLOWING DOCUMENTS AND FEE MUST BE RECEIVED BY THE COURT **NO LATER THAN YOUR APPEARANCE DATE** SHOWN ON YOU CITATION, FAILURE TO HAVE YOUR REQUEST IN BY THIS DATE MAY RESULT IN THE DENIAL OF YOUR REQUEST.

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PLEA, REQUEST AND AFFIDAVIT FOR DRIVERS SAFETY COURSE OR MOTORCYCLE SAFETY COURSE

I hereby enter a plea of NO CONTEST and waive my right to a trial by jury or judge and request the court to defer disposition of my violation for **90 days**. I understand that should the Court grant this option for me that the court will defer the imposition of my fine for a period of 90 days to allow me to complete a DSC course or MOTC approved under the Texas Driver and Texas Safety Education Act and furnish the court with proof of my completion of said course. I also acknowledge that I will be required to furnish the court within the 90 days a Certified Copy of my Driver Record furnished by the Texas Department of Public Safety. I further understand that my failure to provide the court with either of these items on or before the expiration of my 90 day deferral period will result in the imposition of a fine and a conviction being entered against me. Please find enclosed with my request the following items:

- 1. Copy of my current VALID Texas Driver's License _____
- 2. Copy of current ACTIVE Military I.D. card _____ (if applicable)
- 3. Proof of Liability Insurance Coverage _____
- 4. Copy of my citation _____
- 5. Self-Addressed Stamped Envelope _____
- 6. Payment of DSC administrative fee and Court Cost in the amount of \$144.00 (This is NON-REFUNDABLE)
(MONEY ORDER or CASHIER'S CHECK – NO PERSONAL CHECKS ACCEPTED/CREDIT CARD PAYMENTS ACCEPTED)

Pay Online: www.certifiedpayments.net

I further affirm that by my signature I am swearing to the Court that the information I am submitting is true and correct and that under possible perjury of myself, that I hereby make statement to the court that I do meet each and every one of the above requirements for dismissal under the Code of Criminal Procedure, Article 45.0511.

SIGNATURE

DATE